**NAVY MAIL ROUTING INSTRUCTIONS (MRI) Guidelines**

**Submit completed MRI via *SIPR* to the below PLADs:**

**COMNAVSUPSYSCOM MECHANICSBURG PA**

**FMC YOKOHAMA JP**

**COMPACFLT PEARL HARBOR HI**

**COMUSFLTFORCOM NORFOLK VA**

**Submit MRI no later than 60 days prior to unit’s movement**

**QUESTIONS: Contact Navy Mail Routers distribution EMAIL: navy\_mail\_routers@navy.mil**